

PATHWAY FOR NEW WESTCITY BOARD MEMBERS

STEP ONE – NEEDS ASSESMENT & APPROVAL OF NEW BOARD MEMBER POSITION REQUIRED *(Board)*



STEP TWO - INVITATION *(Board)*

Nominate candidate for invitation via direct approach, or call to church for nominations.



STEP 3- INFORMATION & APPLICATION *(Board and Candidate)*

Board member discusses with candidate the details of the board role, their suitability, experience, skills and background. Letter of application, CV, referees and photo submitted by candidate to Board member and Board secretary.



STEP 4 - NOMINATION *(Board)*

Existing Board member puts new candidate to Board for consideration (including completed application) and invites first and second nominations, of the candidate.



STEP 5 – VOTING *(Board)*

Completed nomination form signed by Board members who nominate and second the proposed candidate. Nomination then voted on by Board and decision minuted.



STEP 6 – FOLLOW UP DISCUSSION *(Board and Candidate)*

Board member meet with candidate to give feedback and outcoming of their nomination.



STEP 7 – OFFER OF POSITION *(Board)*

If voted in a proposed offer made to successful candidate – terms, duration, Board Code of conduct.



STEP 8 – ACCEPTANCE OF ROLE *(Board and Candidate)*

Acceptance of offer & role. Signed Board Code of Conduct. Board web profile submitted by candidate.



STEP 9 – COMMISSIONING, CHURCH COMMUNICATION & ONBOARDING *(Board and Candidate)*

Church announcement of new board member and 2 wk call for comment period. If any comments, discussion by Board and feedback given to commenting person and new board member.

Commissioning and Prayer for new board member in church, at wk 3. Followed by church wide communication of new board member (on various comms platforms).

Volunteer onboarding with Volunteer Coordinator (if not previously). Monthly plan (day & time).

Board packs and full board onboarding process, plus personal wellbeing and clear expectations.